

APACUE Minutes
September 27, 2007

Attending:

Past-President: Marilyn Carkner, University of New Brunswick
President: Harvey Goldie, St. Francis Xavier University
Vice-President: Carol Sparkes, Mount Saint Vincent University
Member-at-Large: Isabel Christian, University of Prince Edward Island
Member-at-Large: Patsy MacDonald, St Francis Xavier University
CAUCE Liaison: Jaci Clements, NSCAD University

Regrets:

Secretary: Marilyn O'Neil, Cape Breton University
Treasurer: Arthur Walsh, University of New Brunswick
Member-at-large: Ian Allen, University of New Brunswick
Member-at-large: Julia Lindsay, Nova Scotia Agricultural College
Member-at-large & Web Master: Stefani Woods, St. Mary's University

Minutes taken today by Carol Sparkes

Welcome back! This is our first call of the year.

News:

Clive Keen of UPEI retired. The new Executive Director of Lifelong Learning is **Jeanette MacAulay**. A notice is online at <http://www.upei.ca/extension/>
APACUE sends a welcome to her.

Joyce Kennedy Awards

New Deadline this year only is Oct 29, 2007

A notice has been sent to the Deans and Directors

Joyce Kennedy Awards Committee members include the following:

- Elaine Healey – Chair – MUN
- Mary McInnis – StFX
- Julia Lindsay – NSAC
- Betty MacDonald - SMU

Next year the deadline date will return to Oct 1st. A reminder should go out to the Deans and Directors around August 15th. Best practices shared include promoting the Joyce Kennedy Award opportunity by posting a notice on the Distance Website, including reference to it in a student paper, and sending the award posters to faculty.

Website – www.apacue.ca

We've agreed that "New Programs" should be a link on the main page to a separate page which will include the specific university links. They will be listed as the most recent first.

Post new 2008 Spring Forum information on website.

The member links on the left should be more specific e.g., www.msvu.ca/distance instead of just to the university home page. Please submit exact addresses to Stefani.woods@smu.ca

About Us

Marilyn Carkner sent around PDFs that could be used to explain the history of APACUE. One file was a chronology. The board members list needs to be updated.

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Treasurer:	Arthur Walsh, University of New Brunswick

Members-at-large:

Ian Allen, University of New Brunswick
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Host Committee is a committee made up of people from the host institution who will help organize the Spring Forum logistics for accommodations, meals etc.

Programs Committee is a committee designed to organize the programming for the Spring Forum. This committee is comprised of 4 or 5 members.

- It was suggested and accepted that the APACUE President agree to be the Chair of this committee. Harvey accepted this position.
- It was also suggested and accepted that a member of the Host Committee sit on this committee as a liaison. Marilyn Carkner accepted this position.
- If you are interested in volunteering on the Programs Committee or have ideas of what you would like to see included, please email Harvey at HGoldie@stfx.ca
- The Programs Committee will explore funding a speaker through Kathleen Flanagan of the Adult Learning Knowledge Centre.
- Marilyn Carkner will send out a 1 page PDF Call for Presentations to the ListServ. Carol will send her the listserv email address.
- If you are interested in volunteering on the Programs Committee you can expect the following:
 - About 3 or 4 conference calls in the winter to ensure programs get developed.
 - Possible calling of potential guest speakers
 - Promotion, look for ways of promoting the Spring Forum
 - Share with Marilyn Booth to share with CAUCE
 - Share with Jaci to share with secretariat to promote through CAUCE website.
 - Add your opinion.
 - Discuss finding a host for the 2009 Spring Forum

Conference Calls

The cost of calls seems to be very high compared to universities that have their own conferencing bridge. As an alternative we are going to use Elluminate Live as our medium for the next call. You only need a headset with a microphone or speakers and a microphone. The software is free and accessible online. You will be sent a username and password ahead of time. You can test out the software by going to www.illuminate.com. StFX is going to host the call so any questions can go to Harvey.

Next Call (using Elluminate)

October 18th, 2007 at 2:00 pm Atlantic time.
