

APACUE Minutes  
October 18, 2007

**Attending:**

President:	Harvey Goldie, St. Francis Xavier University
Vice-President:	Carol Sparkes, Mount Saint Vincent University
Member-at-Large:	Isabel Christian, University of Prince Edward Island
Member-at-Large:	Patsy MacDonald, St Francis Xavier University
Treasurer:	Arthur Walsh, University of New Brunswick
Member-at-large:	Ian Allen, University of New Brunswick
Member-at-large & Web Master	Stefani Woods, St. Mary's University

**Regrets:**

Past-President:	Marilyn Carkner, University of New Brunswick
CAUCE Liaison:	Jaci Clements, NSCAD University
Secretary:	Marilyn O'Neil, Cape Breton University
Member-at-large:	Julia Lindsay, Nova Scotia Agricultural College

Minutes taken today by Harvey Goldie

**News:**

Marilyn O'Neil of Cape Breton University has accepted a new position within her University and will no longer be able to participate in the APACUE board. Marilyn will ask one of her colleagues to take her position on our board (as a member at large). It is hoped that one of our current members will step into the position of Secretary. In the mean time Harvey will prepare minutes of our meetings.

**Approval of Minutes** – September 27, 2007. When our last conference call (September 27) began there was not a quorum of members. Therefore we conducted an informal meeting with Carol taking notes. By the end of the meeting our numbers had increase. As a result Carol's minutes were formally approved (Patsy / Isabel). It was also suggested that we refrain from posting the minutes of our meetings until they are approved at subsequent meetings.

There was some discussion of what constitutes a quorum for our board (it was agreed that seven participants are required for a quorum). Isabel wondered if increasing the number of board members may reduce the instances of lack of a quorum. Harvey agreed to investigate whether there was anything in our constitution preventing us from increasing our numbers.

### **Joyce Kennedy Awards**

New Deadline this year only is Oct 29, 2007

A notice has been sent to the Deans and Directors

Joyce Kennedy Awards Committee members include the following:

- Elaine Healey – Chair – MUN
- Mary McInnis – StFX
- Julia Lindsay – NSAC
- Betty MacDonald - SMU

Next year the deadline date will return to Oct 1<sup>st</sup>. A reminder should go out to the Deans and Directors around August 15<sup>th</sup>. Best practices shared include promoting the Joyce Kennedy Award opportunity by posting a notice on the Distance Website, including reference to it in a student paper, and sending the award posters to faculty.

**Illuminate Live** – Harvey will attempt to arrange a demonstration use of the software Illuminate both for professional development purposes and to assess if this is a possible medium for future conference calls

### **Next Call**

November 22<sup>nd</sup>, 2007 at 2:00 pm Atlantic time.