

APACUE Minutes
November 22, 2007

Attending:

President:	Harvey Goldie, St. Francis Xavier University
Past-President:	Marilyn Carkner, University of New Brunswick
Vice-President:	Carol Sparkes, Mount Saint Vincent University
CAUCE Liaison:	Jaci Clements, NSCAD University
Treasurer :	Arthur Walsh, University of New Brunswick
Member-at-Large:	Isabel Christian, University of Prince Edward Island
Member-at-Large:	Patsy MacDonald, St Francis Xavier University
Member-at-large:	Julia Lindsay, Nova Scotia Agricultural College
Member-at-large & Web Master	Stefani Woods, St. Mary's University

Regrets:

Member-at-large:	Ian Allen, University of New Brunswick
------------------	----------------------------------------

Minutes taken today by Harvey Goldie

Approval of Agenda (Arthur / Marilyn)

News:

Arthur Walsh has accepted a new position as Manager of Administrative Services with UNB's Department of Physical Plant and will no longer be able to participate in the APACUE board. Arthur has spoken to Cindy Etheridge, a Delivery Team Officer within the Professional Development Division at CEL. One of her main areas of responsibility is the financial management of the Division. Cindy has agreed to join our APACUE board as Arthur's replacement as Treasurer. The board voted to approve Cindy taking over as Treasurer (Patsy / Isabel)

Approval of Minutes – October 18, 2007. (Isabel / Julia).

Business Arising:

At the last conference call there was some discussion of whether we are able to increase the number of board members. According to our constitution we cannot do so without the approval of the AGM. This and other issues will be addressed at our next Spring Forum. Harvey spoke to Jennifer Pino, the supervisor of Distance Education at Cape Breton University. Jennifer said the CBU are not in a position to put forward a replacement for Marilyn O'Neil at this time. However they will send a representative to the Spring Forum and will have someone to sit on our board at that time. Harvey will attempt to recruit another member-at-large from another institution.

Joyce Kennedy Awards

Harvey spoke to Elaine Healey and she reported that applications have been received, packages of applications have been sent to each the Joyce Kennedy Awards committee members and that they hope to have winners chosen by mid-December

Treasurers Report

Financial Statement to the end of October 2007 is attached. These statements were approved (Patsy / Marilyn)

Website Update

The Executive also passed a motion (Stefani / Carole) for Arthur to pay for the renewal of our web address. Arthur will pay for this with his VISA and then will be reimbursed.

Spring Forum

Guidance was requested for possible topics to be included in the agenda for our Spring Forum 2008. We're basically looking for two or three suggested topics or speakers for the professional development portion of the forum. Several suggestions were made

Stefani mentioned the following speakers and topics:

- Kevin Brooks – Digital Storytelling
- Laura Murray – Canadian Copyright Status for
- Igné de Waard – M-learning
- Jim Cyr - Geocaching

Julia was concerned about marketing, particularly with regard to cost efficiency and targeted audiences.

Isabel agreed with marketing as a topic. She would welcome information on enrollment management and profiling potential students (i.e. differences in objectives depending on age and background).

Jaci suggested Tracey Taylor-Reilly of McMaster University as a potential presenter on Strategic Planning. Jaci noted that Tracey is on the CAUCE board and could also act as a replacement for the president, Marilyn Booth, if Marilyn is unable to attend.

Marilyn suggested Paul Zakos of the First Nations Technical Institute on creating an Adult-Learner friendly environment. Marilyn also supported a suggestion from Julia that a segment of the forum be devoted to break-out groups addressing specific topics (e.g. technology, marketing, Prior Learning Assessment, etc.). A request for suggestions on potential topics should be sent to the membership via the list-serve.

Illuminate Live

Carole led the executive in a demonstration the software Eluminate. This software could potentially be used by APACUE for professional development sessions or as an alternative to conference calls

Next Call

December 20th, 2007 at 2:00 pm Atlantic time.