

APACUE Executive Meeting

Minutes of October 19, 2010

Present: Lorna Campbell, Harvey Goldie, Elaine Healey, Gary Hepburn, Janice Landry, Patsy MacDonald, Heather Patterson, Carol Sparkes, Ellen Stewart, and Stefani Woods
(President/Chair)

Regrets: Karen Dempsey, Laura Baker Warren

1. Approval of Agenda

Agenda approval moved by Harvey and seconded by Lorna. Approved.

2. Approval of Minutes of September 23, 2010

In section six, Amy Lawson is to be corrected to Amy Clausen. Approval of minutes as corrected was moved by Patsy and seconded by Harvey. Approved.

3. Announcements

There were no announcements

4. Treasurer's Report

Ellen reported that there has been very little change since last month. She will be sending out membership renewal forms in the next couple of weeks. Stefani asked for clarification regarding the deficit that we are running and Ellen explained that was a result of purchasing the GIC but there is still money in APACUE's cash account. Gary moved and Lorna seconded the approval of the Treasurer's report.

5. CAUCE Report

Janice reported that the CAUCE website has a lot of valuable information and the website is <http://cauce-aepuc.ca/> She also remind the members that the Canadian Journal of University Continuing Education is available on-line here: <http://ejournals.library.ualberta.ca/index.php/cjuce-rcepu> It is accessible from the CAUCE website and is very useful. The CAUCE Executive is looking for the dates of the APACUE Spring Forum.

6. Business Arising from the AGM

- a. Committee Updates
 - Membership – nothing to report

Joyce Kennedy Awards – Elaine reported that the deadline is the end of October and asked Carol to send a reminder to the members. Stefani asked for clarification on whether all applications from each institution are sent to the regional committee or should the university pick one applicant. Elaine responded that only one application is to be sent from each member institution. She also suggested that having a committee to make this decision works best. Elaine reminded everyone to send applications to her and she will distribute them to the regional committee members. The committee members are Elaine, Mary McGinnis, Lorna Campbell, and Karen Dempsey.

Professional Development – Stefani reported that not a lot of progress has been made, other than Harvey contacting Amy Clausen. It was decided that Stefani will ask the Atlantic Deans and Directors (list supplied by Janice) if they would like to have any professional development event and if they would be interested in doing it by Elluminate Live. Harvey reported that notes from Amy’s CAUCE presentation are available on their website. He suggested doing the presentation by Elluminate and that we pay Amy an honorarium of \$250. Harvey will send an e-mail to the Executive to determine interest and support for these two suggestions.

Spring Forum 2011 – Stefani sent out a survey regarding preferred dates for the Spring Forum. She already has 8 responses and so far the majority prefers the May 26th and 27th option. This is being planned by the members at UPEI. It was agreed that once the information from the poll is available the information will be sent to the UPEI organizers.

Website update – Carol reported that the website has been updated since our last meeting. She sent out an inquiry regarding new programs and the only response was from UNB. That information is now on the APACUE website. The Spring Forum and Awards sections have been updated, too. Some problems with uploading photos have been experienced so they will continue to work on that.

7. New Business

No new business was reported.

People reported that in most cases they are just busy getting ready for the next term. Elaine reported that non-credit enrolments were down this term and asked others if their experiences were the same. Stefani reported that their non-credit university preparatory online Biology course is doing well.

8. Adjournment

Carol moved the adjournment and was seconded by Patsy.