

APACUE Executive Meeting

Minutes of January 19, 2010

Present: Harvey Goldie, Elaine Healey, Patsy MacDonald, Robert Moffat, Heather Patterson, Carol Sparkes, Ellen Stewart, and Stefani Woods (President/Chair)

Regrets: Betty MacDonald

1. Approval of Agenda

Harvey moved approval of the agenda. Elaine seconded it. Approved.

2.. Approval of Minutes of October 20th

Harvey moved approval of minutes. Patsy seconded. Approved.

3. Treasurer's Report

APACUE

Financial Statement
for the period ending January 19, 2010

Balance \$9,399.06

GIC \$6,103.82

Memberships paid and included in total

Mount A	\$80.00
Université de Moncton	\$80.00
NSCAD	\$80.00
Mount Saint Vincent	\$160.00
NS Agricultural	\$160.00
Memorial Univeristy	\$80.00
UNB	\$80.00

To be deposited

St. Francis Xavier \$180.00

To respond:

Acadia University
Cape Breton University
U de Moncton Edmunston
Universite Ste-Anne
Saint Mary's University

Robert moved the approval of the report. Seconded by Harvey.

4. CAUCE Report

- Deans and Directors meeting scheduled for end of February. Institutional reports have been redesigned and now include a common data piece that will be collected country-wide and reported upon to AUCC. Each institution is being asked to report on numbers of programs, enrollment hours and total revenues. The expectation is not that it will be totally accurate, but as long as institutions report on the same basis each year, we will be able to see order of magnitude and trends.
- 2010 conference planning is coming along, looking for a host for 2015.
- Attention being given to the suggestions out of the survey last summer to develop new PD courses and an orientation program.
- The last printed version of the CAUCE journal was distributed this month. Next journal will be totally on line. Purpose behind moving to online was to increase access to the articles, and to reduce printing costs.

Patsy moved approval of the report. Seconded by Harvey.

5. 2010 Spring Forum and AGM

The membership committee will be sending a survey to directors regarding preference for attendance at the Spring Forum and AGM to find out how we would like to spend our time together at this larger conference. Volunteers for this committee are Betty, Robert, Elaine, Stefani, and Ellen. The CAUCE registration form goes live on Feb. 22 so details of APACUE AGM need to be confirmed by then. The committee will try to meet next week.

6. Membership

Ellen, Harvey, and Elaine are the members of the committee. Harvey reported that notices for dues went out before Christmas. Nine member institutions have replied. He will be e-mailing directors to confirm names of members. The listserv will have to be updated, removing old members and adding new ones.

7. Members at Large

Philip Longmire and Pierre Clavet have left their institutions and so have resigned their positions on the Executive. There are, therefore, two openings for members at large so suggestions for new members would be welcomed.

8. Website

The domain name expired and another company purchased it. Ellen has managed to get it back and it should be available to us in 2-3 business days.

Robert asked the executive if people felt a Facebook page for APACUE might be of interest to our members. Carol suggested that the institutions' departments could join rather than members using their personal pages. Robert agreed to do a bit of research on it and bring some information back to us at the AGM.

The meeting adjourned at 2:40 pm.