

APACUE Executive Minutes October 2008

The APACUE Board met via Elluminate, on October 16, 2008.

Present: Stefani Woods, Betty MacDonald, Cindy Etheridge, Harvey Goldie, Isabelle Christian, PatsyMacDonald, Philip Longmire

Missing: Elaine Healey, Heather Patterson, James Cameron

Approval of the Minutes

September minutes were moved by Harvey and Seconded by Betty, for approval.

Business Arising:

Harvey has looked for March 20, 2008 minutes and has not located it yet. No one seems to have an electronic copy. Search to be continued.

Treasurer's Report

A financial report has been circulated for this meeting. Bank statements come out at end of the month. A cheque from the Adult Learning Knowledge Centre has been deposited. It covers expenses such as retaining the guest speaker for the Spring Forum. Revenue stands at \$1371.

CAUCE

Betty Macdonald reported on behalf of CAUCE. A briefing book has been prepared for deans and directors as usual at the beginning of each academic year. An effort is being made to put the briefing on the web. The Continuing Education Deans and Directors are scheduled to meet on February 26th and 27th in Ottawa, around the theme of collaboration.

Research proposals on CAUCE-related topics are being sought. The larger CAUCE conference is moving ahead for Vancouver May 20-23.

Joyce Kennedy Award

The group was reminded of the make-up of the Joyce Kennedy Award committee: Elaine Healey,(MUN) Chair, Mary MacInnis (St. FX); Julia Lindsay (NSAC) to be replaced; Betty MacDonald (St. Mary's). Each member institution should screen applicants and forward one candidate for consideration by the Awards committee. Three people are required to review Kennedy applications. Executive members are asked to indicate their interest; alternately other APACUE members will be invited.

The Executive can appoint the replacement for Julia, who has recently resigned to take a new position at Dalhousie.

Spring Forum

Dates are April 23-24 2009 at Alumni Hall and Cumming Hall, NSAC. Sarah Macdonald and Tracey Kittilsen will coordinate logistics. Regarding the program, Stefani will put out calls for participation on a Program committee, and suggestions for guest speaker(s). The agenda has traditionally included the institutional reports, AGM, a round table of activities and innovations, and a set of interactive themed workshops. A coordinator is required for these workshops. The Deans and Directors meeting has not recently been held in conjunction with the Spring Forum. Cindy asked about funding mechanisms for the Forum. Harvey stated that the host university can approach APACUE for some funds; also may seek sponsorship (such as ALKC in 2008). The registration fee allocates \$25, which is returned to APACUE.

Membership and VP position

Stefani suggested setting up a subcommittee to re-invigorate inactive institutions, of which there are four in the Atlantic region. The listserv and Elluminate could be used to give APACUE more presence in the university CE units. Carol Sparkes' professional development survey could be used as a basis for offering online learning for members. Harvey and Betty will initiate the contacts, and Stefani will assist.

The position of Vice-president is now open, due to Julia Lindsay's resignation. The VP typically moves into the President's role. Carol Sparkes was in line for the president's position prior to her decision to take leave to study. The Executive should first find out about Carol's availability for 2009, and proceed from there. This will clarify whether someone taking the VP role could be for a year, or with the expectation that they would subsequently become President.

Website Update

Stefan will assist James Cameron to update the website with 08-09 information, and hand off to James for maintenance.

Other

Philip Longmire (Acadia) will be away for the next two months. He will be attending a conference of the National Association of Summer Sessions(NASS) during that time. He will bring a report back, for APACUE's interest.

Adjournment

Moved by Patsy

Next Meeting

Thursday November 20th at 2:00PM